



# Palma Sola Harbour Condominium Association, Inc.

*Where the happiest condo owners in Florida live!*

9410 Catalina Drive, Bradenton, FL 34210

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## ELECTION OF DIRECTORS OFFICIAL BALLOT AND INSTRUCTIONS TO OWNERS

Please see the enclosed Agenda and meeting material. A couple of quick reminders: **VOTING:** Voting will be by written ballot only. All eligible voters must adhere to the following procedures.

### **Ballot Voting Instructions**

1. The enclosed ballot lists the five unit owners who desire to be candidates for the Board of Directors and who provided proper notice to the Association in a timely fashion.
2. Enclosed you will also find information sheets provided by the candidates. Please be advised that the Association is not allowed by Statute to edit, alter or otherwise modify the content of the information sheets and has no liability for the content of the information sheets. Some or all candidates may not have provided information sheets.
3. Mark in the space provided. Do not vote for more than **FOUR** candidates. If more than 4 candidates are marked, the ballot will be **disqualified** and will not count.
4. **Important:** Place the folded ballot in the smaller envelope marked "BALLOT" and seal the envelope. Do not in any way mark the envelope or the ballot other than with your votes.
5. **Important:** Place the smaller "BALLOT ENVELOPE" in the larger pre-addressed "BALLOT RETURN" envelope and seal the larger envelope. In the space provided on the exterior of the return envelope, indicate the **Unit Number** and **Sign** the outer envelope. This is very important. Please call the office if you do not know your unit number.
6. **If the authorized voter fails to sign the envelope, the ballot will not be counted.** The completed ballot may be mailed to the Association office, hand delivered to the office or turned in at the meeting. By law, faxed, scanned, or emailed ballots may not be accepted (unlike limited proxies) and will be disqualified from being counted. The ballots must be received by the Association NO LATER than 10:00 am on February 26, 2026, in order to be counted in the election.
7. Any member entitled to vote for more than one unit must execute a **separate ballot** for each vote cast and must place the ballots in **separate** "BALLOT ENVELOPES" and use a **separate** voter return envelope for each unit.

### **Limited Proxy Instructions**

1. **Your Proxy: Please fill out and sign your enclosed proxy even if you plan on attending the meeting.** Mark in the applicable area your choice for funding the Reserve Account, Full or Partial Funding of the Reserves, and moving any Excess Operating Funds.
2. Voting Certificates have been updated as of 1/8/26. Voting Certificates name the designated owner who has the authority to cast votes at the annual meeting and to sign proxy forms. If you want to change the designated voter, please request a Voting Certificate form from the office.
3. Please mail, fax or email your proxy as soon as possible.
4. **DO NOT put your proxy in the Voting Ballot envelope.**

If you have any questions, please contact the office, 941-792-3532 or by email at [matthew@pshcondos.com](mailto:matthew@pshcondos.com)

Thank you.

Matthew Edwards, Property Manager, CAM, CFCAM, CMCA  
Palma Sola Harbour Condominium Assn, Inc.